

**Conewango Township Board of Supervisors
Regular Meeting December 27, 2021**

The regular semi-monthly meeting of the Board of Supervisors of Conewango Township, Warren County, was held, Monday, December 27, 2021, at the Township building, 4 Fireman Street Warren, Pennsylvania.

The meeting was called to order at 4:00 P.M. with Jeff Zariczny, Ed Seebeck and Vince Duckett.

The pledge to the flag was recited.

The Board welcomed Jennifer back from sick leave. She had been off with Covid-19 pneumonia.

MINUTES

On a Zariczny/Duckett motion, the Board of Supervisors dispensed with the reading of the minutes of the November 22, 2021 regular meeting and approved as presented. Vote was unanimous.

CORRESPONDENCE

See Attachment "A"

OUTSTANDING BILLS

General Fund	\$ 33,882.42
Liquid Fuels	\$ 65,000.00
Street Lt Fund	\$ 3,114.38 (Nov & Dec)
Total	\$101,996.80

On a Seebeck / Duckett motion, the Board of Supervisors approved the bills, vote was unanimous.

TREASURERS REPORT

The November 2021 report was reviewed and approved as presented (without Ameriserve).

RECOGNITION OF VISITORS

No visitors were present.

SOLICITOR'S REPORT / ORDINANCE REVIEW

The Solicitor was excused. No report available.

POLICE DEPARTMENT REPORT

Officer Andersen was present and gave report. Officer Andersen informed the Board that the "Shop with a Cop" program was a huge success. Altogether 75 children were served with a total of \$14,000 in donated funds. The Fraternal Order of Police Lodge #83 was in charge of the program this year and did a great job. Walmart, Ollie's, The Shoe Department and Napoli's all participated in the program. Officer Andersen gave an update on the Police Traffic Services Grant fund activity, there is one more grant wave to process for 2021. The next wave will start in April 2022.

ROAD DEPARTMENT REPORT

Road Foreman Joe Papalia was present and gave report. Joe requested permission from the Board of Supervisors to rollover vacation hours for each of the employees. (Mike – 24 hours, Lucas – 12 hours, and Joe – 40 hours) Approved.

ROAD DEPARTMENT REPORT continued

Vince discussed his availability to work as needed for the road department. Everyone agreed that it was a good idea to keep Vince on the call list as a back up to work as needed. The other board members stated that it was ultimately up to him if he wanted to remain or not

OLD BUSINESS

Northridge –Tabled for future meeting.

EMS data – continue to review and contact Emergycare regarding expanding ambulance service, if needed.

Nathan Street drainage –the Township Engineer has supplied an initial recommendation. There are questions that would need to be answered regarding future maintenance of stormwater and the Owens Road issues that are contributing to the stormwater issues.

NEW BUSINESS

On a Seebeck / Duckett motion, it was moved to accept the 2022 meeting schedule as presented. Carried.

On a Seebeck / Duckett motion it was moved to approve Stapleford & Byham for the year 2022 with the new fee schedule as presented. Carried.

On a Seebeck / Duckett motion it was moved to approve Deiss & Halmi Engineering for the year 2022 with the new fee schedule as presented. Carried.

North Warren Municipal Authority board member, Donna Hoffman’s term is up. She has expressed her interest in reappointment by letter.

Brian Swanson requested for the ball field gate to be closed during the winter season due to misappropriate use by unknown suspects using a vehicle to cause property damage. Approved.

Bus Patrol Program – the Secretary brought up the financial portion of this program, and that it is slated to begin in February 2022. The Board had several questions about the program. This will be discussed in more detail at a future meeting.

PSATS 2022 Conference – The Board approved for Jennifer to attend the 2022 Conference in April 2022. No other Township employees will be attending.

On a Seebeck / Duckett motion, it was moved to approve the 2022 Proposed Budget as advertised. Carried.

OTHER ITEMS

Auditors meeting is scheduled for Tuesday, January 4, 2022 at 9:00 A.M.

PennDot’s Municipal Services Supervisor, Joshua Montgomery sent an email on December 13, 2021 requesting for the Township to consider taking over ownership of North State Street for an annual payment of \$6,484.00. Following discussion, the Board of Supervisors were not in favor of this.

The Board requested an update on K. Swartz probation in relation to restitution still being paid to the Township.

Jennifer requested vacation hours rollover to 2022. She will have the number of hours at the next meeting.

COG – next meeting; January 5th at 7:00 P.M.

ADJOURNMENT

With no further business, the meeting was adjourned at 5:46 P.M. on a Duckett / Seebeck motion, vote was unanimous.

Jennifer Fox, Secretary-Treasurer